

Dear Parents / Carers,

As you are aware, the Education Secretary Gavin Williams announced that **ALL** pupils will be back in school from September 2020. We were delighted by this news and have started to plan for the full return of the children.

We can now confirm the following arrangements:

- A 'bubble' will be a year group of children
- There will be staggered break and lunchtimes with each year group staying together in their own space
- Children will be provided with their own individual pack of stationery to use in class
- Children need to wear full VIAT East Borough uniform on most days
- Children will come to school in VIAT East Borough PE kit on their allocated days so that no PE bags are kept in school.
- Pupils may bring a small bag into school to help carry their water bottle, snack and packed lunch.
- Children will adhere to regular hand washing and hand sanitising routines.
- Desks / computers / dinner tables will be cleaned in between in use.
- Bikes will not be allowed on the school site.
- Scooters are allowed but pupils **MUST** not ride them on the school grounds for safety reasons.

Staggered Start and Finish Times Year 1 – 6

Although social distancing rules have been relaxed, we will still be reducing the amount of adults on the school premises at any one time. Therefore, only 1 adult may bring the children to school and be on the school site.

8.30 – 8.40am arrival

Any pupil who **does not have a sibling** must arrive at school between these times.

- Years 3 – 6 may arrive via top gate (Sittingbourne Road) or KS1 playground gate
- Years 1 & 2 must arrive via KS1 playground gate. No KS1 child should arrive via the Top Gate.

8.45 – 8.55am arrival

All pupils who **are siblings** must arrive between these times.

- Siblings in years 3 – 6 may arrive via top gate (Sittingbourne Road) or KS1 playground gate
- Siblings in years 1 & 2 must arrive via KS1 playground gate. No KS1 child should arrive via the Top Gate.

Any pupil arriving after 8.55 will have to enter via reception and will be deemed as late. Any pupil arriving after 9.15 will have the lateness recorded as an unauthorised absence and this could lead to a fine.

3.00pm pick up – Gates will open at 2.55

Any pupil who **does not have a sibling** will be released at this time.

- KS2 pupils may leave via Top Gate (Sittingbourne Road) or the KS1 Playground
- KS1 pupils must leave via the KS1 playground gate.

Pupils in Year 1 will be released Mrs Newcombe or the class teacher

Pupils in Year 2 will be released by Mrs Patey or the class teacher

Pupils in Year 3 will be released by Mrs Yates or the class teacher (KS1 playground) or by the duty adult on Top Gate.

Pupils in Years 4 -6 will be released by Mrs Bacon/Mrs Vincett/class teacher (KS1 playground) or by the duty adult on Top Gate.

3.15pm pick up – Please do not arrive before 3.10pm

Any pupil who **is a sibling** will be released at this time by their class teacher.

Children who will be attending School Out! at the end of the day, will wait in their classrooms and be taken by SO staff (KS1) or sent (KS2) to Schools Out! at 3.15pm.

We are anticipating continuing with the one way system at the KS1 Playground Gate to help ease congestion and avoid overcrowding. We would also ask that once parents have picked their child up, they leave the premises immediately.

There will be more information to follow about the return to school, including school dinner arrangements, but we are trying to deal with things in manageable chunks!

Thank you for your understanding and patience.

Kind regards

Mrs Bacon

Headteacher